Teaching Online

Hybrid Teaching & Learning

1. Clear, concise and well communicated logistics, timings, systems and protocol.

2. Ensure staff have time to prepare with dedicated non-teaching time. Continue CPD frequently, sharing best practice and collaboration are vital.

3. Keep to the school timetable with remote learning – good for positive habits.

4. Keep students' morale up - lots of explicit praise, starting lessons with an off-topic anecdote/ joke/ silly story. Keep the tone of lessons as light-hearted as possible, trying to maintain the human touch in teaching.

5. Front-load lessons: a good chunk of teacher explanation and instruction at the start of the lesson; students then encouraged to work independently for a period, before the teacher checks in again at the end of the lesson.

6. Record introductions to lessons so those who cannot join in real time are able to access the lesson. Have resource sheets available for pupils to catch up and keep up (differentiation and scaffolding).

7. Have a common 'template' for the structure of a lesson: students and parents know what to expect – e.g. 5-10-minute introduction recorded by the teacher; 20-30 mins interaction with the teacher; 15 -20 mins to complete the activity. Independent activities clearly outlined and explained with a progress check or Q&A after.

8. Vary the activities - keep pupils engaged through, reading, writing, talking, listening and watching online and offline activities.

9. Use as few platforms as possible – if you can get everything onto one platform that helps.

10. Have help resources available on school website - better if these are instructional videos.

11. Have a way of recording engagement so you can follow up non-engaged pupils.

12. Marking and feedback – keep it simple and meaningful. Use digital ways of reviewing or marking work. Build in time for whole class and individual feedback via email, verbal or online platforms.

13. Be receptive to feedback, especially negative feedback, and act upon it quickly when things are not working. Have a Plan B - e.g. printed materials you can send out. Open avenues for pupil/ parent voice feedback – don't wait for complaints.

14. Use the school praise systems to reward good work and engagement - ensure parents are informed of this to build confidence in families.

15. Review quality and quantity of curriculum, collaboration with colleagues, what works and what doesn't.

16. Mitigate the screen effect: following lessons at the end of the day, encourage students to turn off their laptops!

17. Keep communicating with parents: Facebook, Twitter and the school website.

18. Technology - keep on the pulse. Have a team of students/staff reviewing the best technology and easy access resources.

KISS

Keep it simple……

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